

LEIGHTON & EATON CONSTANTINE PARISH COUNCIL

Dear Councillors and members of the Public,

You are respectfully summoned to attend a Full Parish Council meeting of Full Council to conduct the business as shown on the agenda below. The meeting will be held at Eaton Constantine Village Hall on Tuesday 4th July 2023 starting at 7.30pm.

LC Pardoe (Clerk & RFO)

Mrs LC Pardoe, "Home", Back Lane, Longnor, Shrewsbury, Shropshire. SY5 7PP

22nd June 2023

Tel 01743718695 e-mail: lecparrishcouncil@gmail.com

AGENDA

1. **Chairmans Welcome**
2. **Present and Apologies**
3. **Declaration of Pecuniary Interests**
4. **Council to agree the minutes from Meeting held on May 31st 2023**
5. **Chairs report**
6. **Police Report-if available**
7. **Report from Shropshire Councillor**
8. **Clerks Report-verbal**
9. **Public Session.**
10. **Council to agree and the following policy documents for renewal every year.**
 - **Financial Risk Assessment**
 - **General Risk Assessment**
 - **Retention of Documents policy**
 - **Training Policy**
 - **Site visits Protocol**
 - **Code of Conduct**
 - **Clerk /Councillors Relation Policy**
 - **Vexatious Complaints Policy**
 - **Grant awarding Policy**
 - **Complaints procedure**
 - **Freedom if Information Publication Scheme**
 - **Terms of Reference for HR Working Party**
 - **Public Participation at Parish Council Meetings.**
 - **Assets Register.**

 - **Council to review and agree Place Plan Priorities.**
11. **PLANNING MATTERS**
 - (a) **Previous Applications**
 - **23/01950/FUL**
Old Rectory Eaton Constantine. Awaiting decision.

(b) Council to consider any new applications;

- Ref: 23/02091/FUL
Address : Residential Barn Conversion , Eye Manor, Eaton Constantine, SY5 6SQ
Proposal; Conversion of one barn to one dwelling; erection of 2 bay garage and installation of package treatment plant
- Ref: 23/02092/LBC Address : Residential Barn Conversion , Eye Manor, Eaton Constantine, SY5 6SQ
Proposal; Conversion of one barn to one dwelling; erection of 2 bay garage and installation of package treatment plant affecting a Grade II Listed Building.
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12. Highways Matters –

- **Members to raise any highways issues**

13. Financial Matters

- i. To accept the Bank reconciliation account for the month ended 30th June 2023 as presented by the clerk.
- ii. To agree and approve Invoices for payment.

14. PARISH MATTERS

a) Councillor to report any parish matters

15. Date & Time of the next meeting Tuesday 5th September 2022 starting at 7.30pm at Eaton Constantine Village Hall.